

# CITY COLLEGE

DEAN: Marcel J. Dumestre, Ed.D.

OFFICE: 210 Stallings Hall

ASSOCIATE DEAN: Richard A. Lucore, Ed.D.

PROFESSORS: John P. Clark, Marcel J. Dumestre, Barbara C. Ewell, Cathryn L. Glanville, Dee W. Harper, Bernard J. Lee, S.M., William E. Thornton, Billie A. Wilson

ASSOCIATE PROFESSORS: Barbara Bihm, Gerald M. Fagin, S.J., Barbara J. Fleischer, Stamos Karamouzis, Kathleen O’Gorman, Brenda H. Owens, B. Gail Tumulty, Roger White

ASSISTANT PROFESSORS: Mary Ann Nemcek, Catherine P. Zeph

EXTRAORDINARY FACULTY:

ASSOCIATE PROFESSOR: Gregory Curtin, S.J.

ASSISTANT PROFESSOR: Mary Kay Hartman

INSTRUCTOR: Matthew Collins

The roots of City College, Loyola’s evening college, date back to 1919 when extension courses were established for those who were unable to attend classes on a full-time basis. For over eighty years Loyola has maintained its commitment to serve the educational needs of working adults. City College provides a variety of degree programs, staffed by full-time faculty, which reflect the basic philosophy of Jesuit education combining rigorous, contemporary professional education with a broad foundation in the humanities. Recognizing the diverse and varied experience of adult students, City College faculty work closely with each student to develop a critical stance and humanistic interpretation of that experience. Using various educational formats (lecture, seminar, discussion, etc.) the college faculty assists adult students toward better understandings of themselves, their heritage and the contemporary world.

Undergraduate programs in the college require a broad foundation in the liberal arts. This foundation is integrated into the student’s major and allows for the development of a critical position from which the student may judge contemporary events.

The individual majors provide the adult student with the information, skills and knowledge necessary to begin or to advance in a variety of professional areas. Evening and weekend courses are offered on City College’s site in Baton Rouge as well as on Loyola’s main campus in New Orleans. The college also utilizes a variety of distance learning formats. The college is a pioneer in technology-based distance education. Programs are offered in 26 states in the U.S., plus Canada, England, Scotland, and Switzerland. City College’s largest baccalaureate programs are in nursing, criminal justice, and computer information systems. Graduate programs are offered in nursing, religious education and pastoral studies, and criminal justice.

## DEGREES OFFERED

**Bachelor of Applied Science** (with a major in computer information systems applications or human and organization development)

**Bachelor of Criminal Justice**

**Bachelor of Liberal Studies** (with a major in humanities or social sciences)

**Bachelor of Science—Nursing**

## COURSE LOAD

Most City College students attend school on a part-time basis and carry six to nine

credit hours. A student may not carry more than 12 credit hours unless he or she obtains permission from the dean of the college.

## **EVENING AND WEEKEND COURSES**

Classes are offered in a variety of formats and time frames. Most classes meet once a week, either in an eight-week-long format or for an entire semester. Intensive weekend courses meet on three or four nonconsecutive weekends from 6 until 10 p.m. on Friday and 9 a.m. until 5 p.m. on Saturday. The college also offers video-based and Internet-assisted courses.

## **COMPOSITION REQUIREMENT**

All degree-seeking students in City College and students pursuing a degree in the College of Business Administration in the evening are required to demonstrate competency at the Composition C119 level. Students placed in Composition C100 (Basic Writing Skills), upon successful completion of this course, will be required to complete Composition C119. Students placed in Composition C119 through testing do not receive credit for Composition C100.

Transfer students who have completed a course equivalent to COMP C119 with a grade of C or better are not required to take the English Placement Test, as their transfer course will be used to meet the COMP C119 requirement. City College students are required to complete the composition requirement by their third semester of enrollment. It is recommended that the course be scheduled as early as possible in students' careers at the university.

## **USE OF CORRECT ENGLISH**

Any student whose written or spoken English in any course is unsatisfactory may be reported by the instructor to the dean. The dean may assign supplementary work, without academic credit, varying in amount with the needs of the student. If the work prescribed is equivalent to a course, the regular tuition fee is charged. The granting of a degree may be delayed for failure to make up such deficiency in English to the satisfaction of the dean.

## **MINIMUM WRITING STANDARD**

A piece of written work submitted for credit, i.e., a grade higher than F, must be free of gross mechanical errors to be considered even for the grade of D. A paper free of gross mechanical errors still is not necessarily acceptable. Mechanical perfection does not indicate that the student has done better than average work. It still falls to the student to demonstrate intellectual originality, good style, and an ability to research a subject if a paper is to be considered worthy of a passing grade.

## **PREREQUISITES FOR SPECIFIC COURSES**

City College courses have specific prerequisites, where introductory or survey courses exist. Those courses are required to be completed before any of the higher numbered courses may be scheduled.

Students who enroll for courses for which they do not have the necessary prerequisites do so at their own peril as the instructor may insist that they withdraw from the class.

Students not enrolled in degree programs may register for courses without regard to the prerequisites subject to the approval of the instructor.

## **REQUIREMENTS FOR DEGREE**

In addition to the general requirements for graduation, as detailed in this bulletin, specific requirements for each degree program are set forth below. A 2.0 or higher grade

point average is required for graduation. Unless special permission is granted by the dean to pursue work elsewhere, the last 30 credit hours must be completed at Loyola; the final 24 hours must be successfully completed in City College. Additionally, a student must earn a 2.0 in his or her major. A minimum of 50 percent of the courses in the major must be successfully completed at Loyola University. Students may pursue two majors concurrently at Loyola. Such students must complete the respective college's core requirements as well as the major and adjunct requirements for both programs of study as set for in the Undergraduate Bulletin. Students who complete the requirements for two majors will receive only one degree from Loyola. The transcript will indicate which bachelor's degree was awarded as well as the two majors that were completed.

Students may pursue a minor, as well, provided the minor is not a discipline included in the major. For example, a human and organizational development of criminal justice major may not minor in sociology, as required sociology courses make up a portion of the major. If the minor is not completed by graduation, the minor will not be indicated on the transcript. A minimum 2.0 GPA is required in the minor.

Students interested in pursuing a double major or a minor should consult with their academic advisor and the associate dean.

## ADVISING

Each degree-seeking student in City College is assigned an academic advisor who will assist the student in schedule planning. Students are encouraged to meet with their advisors regularly during each term.

## CURRICULUM DESIGN

The City College curriculum is divided into four basic components, and although all City College students have the same basic core requirements, each degree program has specific requirements in the major and adjunct areas.

*Major courses*—are those courses in particular disciplines which lead to a bachelor's degree.

*Adjunct courses*—are those required courses in areas closely allied to the major.

*Core courses*—are those courses which, in the liberal arts tradition, ensure the degree-seeking student a well-rounded education. All degree-seeking City College students have the following core course requirements (42 hours total):

### Foundations:

Writing	COMP C119 .....	3
Philosophy	PHIL C122 .....	3
Religious Studies	RELS C119 .....	3
Literature	LIT C260 .....	3

### Liberal Arts and Sciences:

Social Sciences	HIST C119 .....	3
	<i>two social science electives from two different disciplines</i> .....	6
Mathematics	MATH C112 or C115 .....	3
Natural Science	science elective .....	3
Arts/Humanities	fine arts elective .....	3
	literature elective .....	3
	philosophy elective .....	3
	religious studies elective .....	3
Liberal Arts elective .....		3

*Free electives* are those courses chosen from among all offerings which the student may schedule for enrichment, professional development, or the like.

## BACHELOR OF CRIMINAL JUSTICE

<b>Major</b> (36 credit hours)	<b>Cr. Hours</b>
Introduction to Criminal Justice Systems (CRJU C105) .....	3
Criminology: Fundamentals (SOC1 C260) .....	3
Deviant Behavior (SOC1 C275) .....	3
Criminal Procedure (CRJU C218) .....	3
Criminal Law (CRJU C405) .....	3
Research Methods (ORGB C360) .....	3
Program Planning and Evaluation (ORGB C365) .....	3
Juvenile Crime and Delinquency (SOC1 C385) .....	3
Major Electives .....	12
<b>Adjunct</b> (9 credit hours)	
Elementary Statistics (ORGB C260) .....	3
Psychology Elective .....	3
Sociology Elective .....	3
<b>Core Courses</b> (42 credit hours) .....	42
<b>Free Electives</b> (33 credit hours) .....	<u>33</u>
<b>TOTAL CREDIT HOURS</b>	<b>120</b>

## BACHELOR OF APPLIED SCIENCE

### Major in Computer Information Systems Applications

<b>Major</b> (30 credit hours)	<b>Cr. Hours</b>
Introduction to Computer Information Systems (CISA C110).....	3
Introductory Programming (CISA C115) .....	3
Advanced Programming (CISA C260) .....	3
Systems Analysis Methods (CISA C280) .....	3
End-User Systems (CISA C290) .....	3
Structured Systems Analysis and Design (CISA C360) .....	3
Data Base Program Development (CISA C370).....	3
Software and Hardware Concepts (CISA C380) .....	3
EDP Audit and Controls (CISA C470) .....	3
Applied Software Development Project (CISA C495) .....	3
<b>Adjunct</b> (27 credit hours)	
Principles of Accounting I (ACCT B202).....	3
Principles of Accounting II (ACCT B203) .....	3
Survey of Calculus (MATH C116) .....	3
Elementary Statistics (ORGB C260).....	3
Adjunct Electives .....	15
(minimum 9 hours upper-level courses, from business, communications, computer science, mathematics, or social science)	
<b>Core Courses</b> (42 credit hours) .....	42
<b>Free Electives</b> (21 credit hours) .....	21
<b>TOTAL CREDIT HOURS</b>	<b>120</b>

## BACHELOR OF APPLIED SCIENCE

### Major in Human and Organization Development

<b>Major</b> (30 credit hours)	<b>Cr. Hours</b>
Introduction to Organizational Behavior (ORGB C100).....	3
Social Psychology (SOC1 C210) .....	3
Research Methods (ORGB C360) .....	3
Program Planning and Evaluation (ORGB C365) .....	3
Industrial and Organizational Psychology (PSYC C350).....	3
Human Resource Development (PSYC C460) .....	3
Organizational Change and Development (PSYC C470) .....	3
Sociology of Work and Occupation (SOC1 C410) .....	3
Sociology Electives .....	3
Seminar in Organizational Behavior (ORGB C496) .....	3
<b>Adjunct</b> (9 credit hours)	
Microcomputers (CISA C106) .....	3
Elementary Statistics (ORGB C260).....	3
Organization Communications (ORGB C265) .....	3
<b>Core Courses</b> (42 credit hours) .....	42
<b>Free Electives</b> (39 credit hours).....	39
<b>TOTAL CREDIT HOURS</b>	<b>120</b>

## BACHELOR OF LIBERAL STUDIES

### Major in Humanities

<b>Major</b> (33 credit hours)	Cr. Hours
Humanities Electives .....	33
A student may select courses from English, foreign language, history*, music, philosophy, religious studies, and visual arts. A minimum of 18 credit hours and a maximum of 27 credit hours are required in one discipline. At least 18 credit hours in major courses must be upper division-level courses.	
<b>Adjunct</b> (12 credit hours)	
Social Sciences Electives .....	9
A student may select courses from anthropology, criminal justice, history*, organizational behavior, political science, psychology, and sociology.	
Mathematics/Natural Sciences Elective .....	3
A student may select from computer information systems, computer science, mathematics, and natural sciences.	
<b>Core Courses</b> (42 credit hours) .....	42
<b>Free Electives</b> (33 credit hours) .....	33
<b>TOTAL CREDIT HOURS</b>	<b>120</b>

## BACHELOR OF LIBERAL STUDIES

### Major in Social Sciences

<b>Major</b> (33 credit hours)	Cr. Hours
Social Sciences Electives .....	33
A student may select courses from anthropology, criminal justice, history*, organizational behavior, political science, psychology, and sociology. A minimum of 18 credit hours and maximum of 27 credit hours are required in one discipline. A student may not take more than 15 hours in criminal justice or organizational behavior courses as major electives. At least 18 hours in major courses must be upper division-level courses.	
<b>Adjunct</b> (12 credit hours)	
Humanities Electives .....	9
A student may select courses from English, foreign language, history*, music, philosophy, religious studies, and visual arts.	
Mathematics/Natural Sciences Elective .....	3
A student may select from computer information systems, computer science, mathematics, and natural science.	
<b>Core Courses</b> (42 credit hours) .....	42
<b>Free Electives</b> (33 credit hours) .....	33
<b>TOTAL CREDIT HOURS</b>	<b>120</b>

---

\* History may be chosen in either major or adjunct, but not in both.

## MINOR IN RELIGIOUS EDUCATION/MINISTRY

The minor in religious education/ministry is designed for those students who wish to use their degree in church-related settings or for those who seek to understand better connections between faith and life.

### Required Courses (27 credit hours)

RELS C119	Foundations of Religious Studies .....	3
RELS C100	Old Testament Literature .....	3
RELS C101	New Testament Literature .....	3
RELS C221	The Church Today .....	3
RELS C270	Current Moral Problems .....	3
RELS C368	Christianity and the Environment .....	3
RELS C370	Religion and Society .....	3
RELS C430	Church and Sacraments .....	3
RELS C460	Peoples and Their Religions .....	3

## MINOR IN

### COMPUTER INFORMATION SYSTEMS APPLICATIONS

City College offers a minor in computer information systems applications for students in City College and evening students in the College of Business Administration.

The following courses make up the minor:

CISA C110	Introduction to Computer Information Systems
CISA C115	Introductory Programming
CISA C260	Advanced Programming
CISA C280	Systems Analysis Methods
CISA C370	Data Base Program Development
CISA C380	Software and Hardware Concepts

The preceding list assumes that the student has had adequate preparation in mathematics, including exposure to elementary calculus. This preparation is ordinarily demonstrated through satisfactory completion of MATH C115 and MATH C116.

## MINOR IN WOMEN'S STUDIES

The women's studies minor offers an opportunity to explore, within a rigorous academic context, important contemporary issues concerning women's perspectives and roles. Its interdisciplinary curriculum highlights the complex ways in which our notions of gender affect many dimensions of experience, including social roles, identity, sexuality, family life, moral choices, social justice, history, literature, and philosophy. The minor requires a selection of seven different courses in at least three different disciplines. The student chooses specific courses in consultation with an advisor. This minor is coordinated with a similar program in the College of Arts and Sciences, and students may take courses in either college. For further information, contact Dr. Barbara Ewell, City College.

## MINOR IN CRIMINAL JUSTICE

The minor in criminal justice allows students majoring in other academic disciplines to explore criminal justice as a field of study. The following courses make up the 21-hour minor:

CRJU C105 Introduction to Criminal Justice Systems

SOCI C260 Criminology: Fundamentals

SOCI C275 Deviant Behavior

SOCI C385 Juvenile Crime and Delinquency

and either

CRJU C218 Criminal Procedure

or

CRJU C405 Criminal Law

plus two of the following courses:

SOCI C380 Violence in Society

SOCI C475 Asylums, Stigmas, Etc.

ORGB C360 Research Methods

ORGB C365 Program Planning and Evaluation

CRJU C101 Introduction to Law Enforcement

CRJU C200 Criminalistics

CRJU C201 Criminalistics: Crime Lab

CRJU C220 Recent Supreme Court Decisions

CRJU C313 Criminal Evidence

CRJU C345 Seminar—Constitutional Law

CRJU C385 Seminar in Advanced Criminology

# THE BSN NURSING PROGRAM

DIRECTOR: Billie Ann Wilson, APRN, Ph.D.

OFFICE: 119 Stallings Hall

The nursing program of Loyola University is an innovative upper division professional nursing program designed to meet the needs of registered nurses who wish to obtain a bachelor of science in nursing (B.S.N.) degree. The program prepares the graduate for expanded professional roles and for graduate study. The B.S.N. program is accredited by the National League for Nursing Accrediting Commission and is available both in New Orleans and in Baton Rouge, and at selected sites through Loyola's Off-campus Learning Program (OCLP). The NLNAC may be contacted by writing to: 61 Broadway, New York, NY 10006; or by calling (212) 363-5555.

## ADMISSION REQUIREMENTS

To be admitted into the nursing program, a student must be a registered nurse with a current license to practice in the United States. The student must complete the regular university admissions process. A student who does not complete the admissions process prior to registration can enroll as a transient student for one semester by presenting the R.N. license at registration.

## PROGRAM REQUIREMENTS

A minimum of 120 semester credit hours is required for the B.S.N. degree. No lower division nursing courses are taught at Loyola. Credit for lower division nursing (i.e., adult health, parent-child health, mental health) is awarded by validation of transfer credit for associate degree graduates or validation of advanced placement credit for diploma nursing school graduates.

The BSN program requires students to enroll in one capstone practicum course. The practicum experience is highly individualized, and students are given a great deal of freedom in determining when and where practicum objectives are met.

## RN-TO-MSN OPTION

The RN-to-MSN option is available for students who wish to attend Loyola's Family Nurse Practitioner graduate program. This option allows qualified applicants to substitute four specific MSN graduate-level nursing courses (12 credit hours) for four similar, but lower-level, BSN undergraduate nursing courses. The benefit to the student is that 12 semester hours of MSN course work are applied to the BSN degree leaving 33, rather than 45, semester hours remaining to complete the MSN degree. The RN-to-MSN option is described more fully in Loyola's Graduate Bulletin.

## BACHELOR OF SCIENCE—NURSING

<b>Major</b> (50 credit hours)	<b>Cr. Hrs.</b>
Lower Division Nursing Courses (see above) .....	24
NURS C361 Professional Nursing Practice .....	3
NURS C365 Health Assessment .....	4
NURS C377 Nursing Leadership Theory .....	3
NURS C450 Introduction to Nursing Research .....	3
NURS C457 Health Promotion Theory .....	3
NURS C471 Community Health Nursing Theory .....	3
NURS C473 Integrated Practicum .....	4
Nursing Elective .....	3
<b>Requires Core and Adjunct Courses</b> (42 credit hours)	
BIOL C210, C211 Anatomy and Physiology .....	6
CHEM C105 Gen. Chemistry .....	3
BIOL C280 Microbiology .....	3
BIOL C335 Basic Nutrition .....	3
ORGB C260 Statistics .....	3
PSYC C330 Developmental Psychology .....	3
PSYC C100 Introduction to Psychology .....	3
SOC1 C100 Introduction to Sociology .....	3
COMP C119 English Composition .....	3
LIT C260 Introduction to Literary Forms .....	3
PHIL C122 Introduction to Philosophy .....	3
RELS C199 Foundations of Religious Studies .....	3
HIST C119 World Civilizations .....	3
<b>Elective Core and Adjunct Courses</b> (16 credit hours)	
Fine Arts .....	3
Literature .....	3
Philosophy .....	3
Religious Studies .....	3
Science Laboratory .....	1
Liberal Studies .....	3
<b>Free Electives</b> .....	<u>12</u>
<b>TOTAL CREDIT HOURS</b>	<b>120</b>