

STUDENT SPIRITUAL FORMATION

UNIVERSITY MINISTRY MISSION STATEMENT

University Ministry at Loyola University New Orleans serves the holistic education of our students by attending to the spiritual formation of the University community. In collaboration with student leaders, staff, faculty, and administrators, we promote a vision of the “*way of proceeding*” set forth by St. Ignatius Loyola, the founder of the Society of Jesus. Embracing our common human dignity created in God’s image and likeness, we foster a greater respect for the truth, goodness, and grace to be found in a diversity of faith traditions and people of every culture, race, language, and economic status.

Our Christian, Catholic, and Jesuit traditions commission us to offer a welcoming environment and supportive services to all members of the University community. We assist the formation of our students as contemplatives-in-action: God’s spirit illuminating them with an ever deeper experience of the love of God and inspiring a more generous response to that love by their passionate commitment to service and justice as men and women with and for others.

DISCERNING THE SPIRITS

University Ministry supports the spiritual formation and faith development of the students through:

Retreats

University Ministry provides a variety of opportunities for retreats and days of reflection. This can be a time to experience God’s love more profoundly and intimately, to find rest and renewal, and to reflect upon God’s active presence in all the experiences of your life.

Pastoral Counseling and Spiritual Direction

University chaplains are trained and available to assist others with their spiritual formation and counseling needs. They offer a welcoming and trusting place to find a listening ear, an understanding heart, and a companioning mentor. Contact the UM Center or a University Chaplain of your choice to inquire about pastoral counseling and spiritual direction. Marriage preparation for current students and recent graduates is available. Contact the UM Center.

Confirmation

If you are Catholic and have not celebrated the Sacrament of Confirmation, please contact the UM Center at the beginning of each semester.

Inquiry and Full Initiation into the Catholic Faith

If you are interested in the Catholic Church, the RCIA (Rite of Christian Initiation of Adults) process will help you discern your decision and prepare you for the sacraments of Baptism, Holy Eucharist, and/or Confirmation. Please contact the UM Center.

UNITING HEARTS AND MINDS FOR THE GREATER GLORY OF GOD

University Ministry promotes the unity of our richly diverse University community in our goal to praise, reverence, and serve God through:

Worship and Communal Prayer

All faith communities are strengthened and missioned by their worship and prayer. University Ministry is dedicated to providing quality liturgy where community members actively participate in prayer, word, and sacrament. We provide training for lay ministry and encourage involvement in a diversity of liturgical experiences. We encourage you to share your gifts as a liturgical prayer presider, lector, and minister of the eucharist, music or hospitality. University Ministry provides many ecumenical and interfaith opportunities for students to celebrate their diverse faith and cultural traditions. Through our shared worship and prayer, we seek enrichment through our differences while working to create community.

Christian and Spiritual Life Communities

Ignatian spirituality and Jesuit tradition include three basic components: prayer, community, and service. This tradition serves as a model for small groups of women and men who come together in a more intimate community for faith-sharing. Christian Life Community (CLC) members meet on a regular basis to break open the word and to support and encourage each other in living out the gospel. Members also form a supportive community which socializes together and engages in works of social justice outreach. For people who would prefer to be involved with an interfaith community, there are opportunities to join a Spiritual Life Community (SLC) which centers their faith-sharing on a rich diversity of spiritual resources

FAITH DOING JUSTICE

University Ministry fosters a belief in the power of the Gospel to transform the world. The Center for Loyola University New Orleans Contemplatives-In-Action provides opportunities for the university community to live a reflective faith of action for justice and peace, including:

LUCAP

The Loyola University New Orleans Community Action Program provides numerous programs to serve and advocate for the poor and marginalized within the local community. LUCAP participants also meet weekly for reflection and mutual support.

Third World Insertion Program (TWINS)

The Loyola University Third World Insertion Program is for students who desire an extended hands-on experience of life in Nicaragua. They spend their Christmas break living and working with host *campesino* families and reflecting with experts on the realities of village and urban life in that Central American country. Some degree of proficiency in conversational Spanish is required.

Alternative Mardi Gras

The Loyola University Alternative Mardi Gras program gives students the opportunity to spend a week living and working at Casa Juan Diego, a Catholic Worker house serving Houston's Spanish-speaking immigrant refugee community. This is an opportunity to encounter pressing global issues at a regional level.

STUDENT LIFE

Student life at Loyola is based on the philosophy that education occurs in the context of total human development. Development of the whole person involves not only the intellectual development of the student but also the moral, social, cultural, and physical development of the individual. Programs and services exist which provide opportunities for this total educational experience.

ACADEMIC ADVISING

Each student at Loyola is assigned an academic advisor, a full-time faculty member, who will assist the student in planning his/her schedule, and who will discuss with him or her any problems encountered in his/her academic career. The student should see his/her advisor at least twice a semester.

COUNSELING & CAREER SERVICES CENTER

The Counseling & Career Services Center is a multifaceted resource dedicated to helping students with the challenges of college life and the transition to life after graduation. All students who would like assistance with personal concerns, career exploration, graduate school planning, and job placement are eligible for services without fees. Recent graduates may continue to utilize placement services for the year following graduation.

The center staff includes psychologists, counselors, social workers, career specialists, and interns who have been professionally trained in their areas of expertise. Information shared with staff is confidential to the full extent protected by law; the fact that a student may make an appointment is also confidential and center records are maintained independently of all other university records.

Personal counseling and workshops are available to help students deal with the pressures of college and the many stressors that accompany life in our culture. Some of the concerns for which students seek assistance include adjustment to college, relationship difficulties, loss of important individuals, excessive anxiety or depression, concerns regarding sexuality, eating disorders, and substance abuse. Research has indicated that the use of counseling results in enhancing a student's ability to continue in school.

Career exploration is central to all students planning for the future. Individualized consultation with a career counselor may include formal assessments of interests, abilities, and personality traits. Students are directed to appropriate resources for continued exploration including readings, meetings with faculty or alumni, and internship experience. A two-credit course in Career Exploration is typically offered in the spring semester for intensive focus on career development. The Career Information Library has publications which address possible careers, graduate school admissions, and job listings.

Active job placement assistance is provided to all students who are seeking part-time employment while in school, internship opportunities, or full-time employment at graduation. Services include resume review sessions, job search workshops, and job fair search techniques. The center hosts a wide variety of potential employers and graduate schools through career fairs and on-campus recruiting. Over 2,500 jobs are listed with the center each year.

STUDENT HOUSING

Loyola operates three residence halls on the main campus: Biever Hall, which houses undergraduate men and women; Buddig Hall which houses undergraduate women; and the new residence hall, which houses upperclass men and women. Freshmen live in either Biever or Buddig halls. Located approximately two blocks from the main campus on Loyola's Broadway campus is Cabra Hall, which houses upperclass, law, and graduate men and women. All residence hall buildings are accessible to students who are physically disabled and each hall has resident rooms to meet the special needs of these students.

Biever Hall is a six-story residence with a capacity of housing 392 students. All rooms are double occupancy and are furnished with individual heating and air-conditioning controls, two closets, two single beds, two chests of drawers, two desks, bulletin boards, basic cable service, and local telephone service. Mail boxes, laundry facilities, study rooms, music practice rooms, a seminar room, Internet connections, floor kitchens, and a television lounge are located within the residence hall.

Buddig Hall is a twelve-story residence hall with a capacity of accommodating 429 undergraduate women. Each suite houses four students in double rooms with a shared bath and individual heating and air-conditioning controls. Each room is furnished with basin vanities, two single beds, two desks, two closets, two chests of drawers, a bulletin board, basic cable service, Internet connections, and local telephone service. Study rooms, laundry facilities, mail boxes, study lounges, a television lounge, a community kitchen, and a sun deck are located within the residence hall.

The new residence hall is a seven-story residence hall with a capacity of accommodating 328 upperclass men and women. Floors two through five consist of suites housing four students in double rooms with a shared bath and furnished living room and individual heating and air-conditioning controls. Each bedroom is furnished with two single beds, two desks, two wardrobes, two chests of drawers, basic cable service, Internet connection, and local telephone service. All furniture is movable. Each floor of suites has two community kitchens. Floors six and seven consist of apartment housing combinations of five, four, and three students in single and double bedrooms with a furnished living room, full kitchen, and bathroom. Bedrooms are furnished with a bed, desk, wardrobe, chest of drawers, basic cable service, Internet connection, and local telephone service. All furniture is movable. Study rooms, music practice rooms, laundry facilities, mail boxes, and a convenience store are located within the residence hall.

Cabra Hall is a five-story residence located on the Broadway campus with a capacity of housing 213 students. Each suite houses eight students in double rooms with a shared bath, living room, multipurpose room, and an individual heating and air-conditioning control. Each room is furnished with two closets, two single beds, two chests of drawers, two desks, bulletin board, basic cable service, and local telephone service. Mail boxes, laundry facilities, study lounges, computer room, television lounge, a community kitchen and a sun deck are located within the residence hall.

Residents are subject to the housing policies which are promulgated in the *Student Handbook* and the *Resident Register*. Experienced and trained personnel are provided in

the halls to aid students in achieving total development by meeting their personal and educational needs. Full-time live-in professional staff are responsible for various areas in the residential life operation such as hall programming, resident assistant training, maintenance, and management of administrative operations. Resident assistants, located on each floor, help provide a well-balanced social and educational atmosphere. Halls have live-in resident counselors who are Jesuit priests, Catholic sisters, or lay individuals who have training and experience in the areas of human needs and development.

All freshman undergraduate students under 21 years of age not from the New Orleans metropolitan area are required, as a condition of enrollment, to reside in university housing and participate in the Food Service Board Program. Advanced placement credits or transfer credits do not negate this requirement. New Orleans undergraduate freshmen must either reside in university housing, if space permits, or with parents or a legal guardian. New Orleans Metropolitan area freshmen are not permitted to reside in off-campus apartments. Residence hall information is sent with the official notification of a student's acceptance. Reservations for all students are confirmed only after receipt of a signed contract, a \$100 housing deposit, which is 50 percent refundable in the event the student cancels in writing prior to July 1 (fall applicants) or December 15 (spring applicants) and verification of adequate accident-sickness insurance coverage. The residence hall contract is for the entire academic year, both fall and spring semesters.

NEW STUDENT ORIENTATION

The Office of New Student Orientation provides information, programs, and support services to new students from the time of their acceptance to the university throughout their first academic year.

All newly admitted freshmen and transfer students must attend a formal orientation program immediately preceding their first semester. A fee to cover the cost of the program, all meals, lodging, and materials will be charged to all new day, undergraduate students, without exception. During this program, new students will meet with faculty and staff in both formal and informal venues to receive placement, advisement, and information about academic success. The orientation program also provides new students and their families with critical information regarding academic policies and support services, financial aid, campus life and activities, and student services such as counseling, career planning, and leadership development.

Once classes begin, the Office of New Student Orientation continues to provide a wide array of programs and services of interest to new students. Workshops, recreational and social programs, and an *fyi* newsletter (first year information) are produced and conducted by trained students peer assistants.

The purpose of the Office of New Student Orientation is to be available to help every new student succeed at Loyola University. Please call the office at (504) 865-3676 for further information, program dates, or questions.

STUDENT HEALTH SERVICE

Loyola's health service is for both resident and nonresident, full-time and part-time students who have provided the health service with a completed medical history form. The health service is supervised by an administrative director under the direction of a medical doctor. The office is open Monday through Friday from 8 a.m. to 5 p.m. Physicians are available during designated hours. Night, weekend, and holiday emergency medical assistance is available from trained student health assistants who reside on campus. Treatment by health center personnel is provided at no charge to the student. Prescribed medicines, referrals to off-campus medical specialists, laboratory tests, and hospitalization are at the student's expense. All services provided and communications with medical personnel are confidential as dictated by the medical code of ethics.

For good cause, the university may require a physical or psychiatric examination while a student is in attendance. Results of these examinations may be used to determine a student's suitability to continue in attendance at the university.

IMMUNIZATION POLICY

Effective January 1991, Louisiana Law, (Section . R.S. 17:170) requires all students entering the university for the first time to show proof of immunization for tetanus/diphtheria (within the past 10 years) and show proof of a TB test (within the past year). Failure to show proof of these immunizations and test will require the student to receive the immunizations from a private physician or Student Health Service at the student's expense prior to registering for classes. In addition, all students born after 1956 and entering the university for the first time must show proof of immunization for measles, mumps, rubella (two doses). Failure to show proof of these immunizations will require the student to receive the immunizations from a private physician or Student Health Service at the student's expense prior to registering for classes.

All first-time students shall be required to comply with these provisions unless the student submits a written statement from a physician stating that the procedure cannot be done because of medical reasons, a written dissent from a parent or guardian, or a written statement from a clergy stating that the procedure cannot be done for religious reasons. In the event of an outbreak of a communicable disease, the university may exclude from attendance all unimmunized students until the appropriate disease incubation has expired or the student presents proof of immunization.

HEALTH INSURANCE

The university-endorsed health insurance program covering sickness and accident is strongly recommended for all students, especially those students who are from out-of-town. The University Health Insurance Policy is required of all students who permanently reside outside the United States. Other students living in the residence halls must show proof of using their family's health insurance coverage or subscribe to the university's insurance program. The group plan covers a student for 12 months for a yearly premium. Plans for married students and their families are also available. Information and premium rates are sent to all students each summer by the insurance company. Those failing to receive health insurance information by mail should contact the Student Health Service at (504) 865-3326. Claim forms are available in the Student Health Service.

IDENTIFICATION CARDS

Picture identification cards, known as Loyola Express Cards, are issued during registration free to first-time Loyola students. Each student is responsible for obtaining a card at that time which shall remain in his/her possession at all times. After the start of classes a \$15 fee will be charged for all cards, including replacements. The cards are used to identify currently enrolled students and allow use of campus library facilities. In addition, the card controls access to the Recreational Sports Complex, the residence halls, the Freret Street parking garage, as well as serving as the card for students on a board plan and/or students who deposit funds for food, retail, vending, and laundry purchases. Please refer to the Loyola University Student Handbook or call the Loyola Parking Office at (504) 865-3000 for further information.

STUDENT ACTIVITIES

The activities program and student organizations, which form an integral part of this program, constitute the best opportunities for students to achieve educational relevance in leisure time activities. Through participation in campus activities students are provided

with the opportunity to integrate the experiences of the classroom with everyday experiences of living and working in a society of people of varied interests, ideas, and values. The student activities program is therefore considered an extension of the classroom and hence an important part of the total educational program of the university.

There are over 100 student organizations recognized and active on the Loyola campus. They are classified in the following categories: academic and professional organizations, club sports, social fraternities, honorary fraternities and organizations, service organizations, social sororities, special interest organizations, and student communications media. A complete listing of all recognized organizations is contained in the *Student Handbook*.

The Office of Student Activities also serves as a communication link between the off-campus student population and university programs and services. Commuters comprise approximately 80 percent of the undergraduates and the university recognizes its responsibility for responding to their unique needs. This office therefore provides an apartment listing service, locker rentals, literature on campus programs and services, and a session during orientation specifically for commuter students.

Communication is further enhanced by the publication of *Loyola After Dark* and the *Commuter Connections*. These publications are used to keep commuters in touch with Loyola life. This department also acts as an advocate for commuter concerns and needs to the university administration.

STUDENT GOVERNMENT ASSOCIATION

The Student Government Association consists of elected members representing the four colleges and the School of Law. The SGA acts as the voice of the student body to the university. Through this body, students act as members on most of the university committees in an effort to insure input in areas of student concern. The SGA enacts legislation, provides services, and assists student organizations through sponsorship and funding of events. Meetings of the SGA are held once a week and are open to all students and members of the university community. Freshmen have the opportunity for representation through special freshman elections held each fall semester. All freshmen are eligible to run for one of these elected positions.

UNIVERSITY PROGRAMMING BOARD

As a primary part of the development of the whole person, the University Programming Board (UPB) serves as a base for student interaction and involvement. The UPB is a student-run organization dedicated to providing educational, cultural, social, and recreational programs for the Loyola community.

Through activities such as outdoor movies, mini-music festivals, contemporary lectures, art gallery exhibitions, and performing arts, students can discover other cultures, learn about current events, and be exposed to aspects of life never imagined before. The six committees of the UPB have sponsored Asian New Year celebrations, virtual reality exhibits, student art showcases, prominent speakers, the Loyolapalooza Music Festival, and Loup Garou.

The UPB encourages students to get involved in the life of the campus. By doing so, students will broaden their leadership and communication skills and gain decision-making experiences they can apply to situations later in life.

RECREATIONAL SPORTS

The Department of Recreational Sports provides opportunities for Loyola students, employees and alumni to participate in competitive and noncompetitive, organized and informal sports and fitness activities. It is the express purpose of Recreational Sports to

meet the diverse needs of the university community with a broad-based, comprehensive program including intramural sports, extramural sports, club sports, noncredit instructional programs, open recreation, and special interest programs. Students participating in all sports are responsible for ensuring that they are medically able to withstand the rigors of the physical activity in which they plan to engage. Likewise, all students should have sufficient personal injury insurance in the event of an accident.

The Recreational Sports Complex is a multipurpose sports facility which includes: courts for basketball, tennis, volleyball, badminton, soccer, and floor hockey; racquetball courts; an Olympic-style natatorium for swimming and diving; a whirlpool; a suspended jogging track; a weight-lifting/conditioning area, and the Loyola Athletic Hall of Fame. It also has locker rooms, each with a sauna and steam room. Students are admitted free with their university ID card and may purchase memberships for immediate family members.

INTERCOLLEGIATE ATHLETICS

The Loyola Wolfpack intercollegiate athletic program competes in the NAIA (National Association of Intercollegiate Athletics), Division I, as a member of the Gulf Coast Athletic Conference (GCAC). Loyola currently fields teams in the following sports: men's and women's basketball, tennis, cross country, baseball, women's soccer, and women's volleyball. By a student referendum conducted in 1991, the program is financially supported by a student fee dedicated to the intercollegiate athletic program. Loyola does not offer athletic scholarships to its athletes.

CENTER FOR STUDENT LEADERSHIP DEVELOPMENT

The Center for Student Leadership Development offers a wide variety of opportunities for students interested in developing and/or refining skills in leadership. Organizational Leadership and Leadership Development are offered through Special Studies, as theoretical and experiential academic courses for the Emerging Leaders Program. The Resident Assistant Preparation course is offered to students serving as resident assistants in the residence halls, and a practicum in higher education is offered to students interested in working in Student Affairs as a career opportunity.

Workshops on issues affecting student leaders, skill development and programming are offered throughout the year. An annual regional Student Leadership conference is held each spring and the Student Leadership Recognition Banquet is held in April.

The Student Development Transcript program is used to officially document student's involvement in leadership when applying for professional or graduate school or for a professional job. More information can be obtained about any of the Center's offerings by calling the Student Affairs office at (504) 865-3030.

INTERNATIONAL STUDENT AFFAIRS

The Office of International Student Affairs serves the more than 200 international students currently enrolled at Loyola. International students include students with F-1, J-1 or other nonimmigrant visas, students who are not citizens of the United States, students whose first language is not English, and students who do not reside within the continental United States.

The office provides international students with whatever assistance is needed in adjusting to life in the U.S. and at Loyola, whether it involves cultural, linguistic, academic, financial, immigration or personal questions. The office coordinates all university programs for international students. In addition, it serves as the liaison between international students and the various university administrative and departmental offices, agencies of the United States government, foreign governments and private organizations. All student and exchange visitor immigration matters are handled through this office.

Through a wide variety of programs, the office encourages interaction between international students and the university and local communities. Through this interaction, all participants develop an appreciation of other cultures and of their own and maximize their social, cultural and academic experience.

The director serves as advisor to the International Student Association, a social and cultural organization. In addition, a file is maintained of study abroad materials for all Loyola students interested in studying in another country. The Loyola University-sponsored health insurance is a requirement for all students in nonimmigrant states. Each admitted student will receive the application and information about this insurance prior to their attendance at Loyola.

LOYOLA INTENSIVE ENGLISH PROGRAM (LIEP)

Loyola Intensive English is a noncredit program specifically designed for students who wish to learn English as a second language. It is intended to help those who need to learn, improve or perfect English skills for academic, job-related, or personal reasons. The emphasis is on speaking, aural comprehension, reading and writing, but Loyola's special interest is in the integration of these different skills into fluency and competence in English. Loyola's program is compact and personal. Classes are never larger than 15 students, and most classes are considerably smaller. As a result every student receives a great deal of individual attention.

Loyola's Intensive English offers courses for four hours per day, Monday through Friday. These 20 hours a week of formal classes are supplemented by other language learning activities, such as the tutorial program, language lab, computer lab, lectures and special activities. Students are individually tested and evaluated at the beginning of each course to determine their level of English proficiency and to place them at an appropriate ESL level. Along with evaluations of language performance, the Intensive English program provides career counseling and advice about admissions procedures to colleges and universities.

Acceptance to the Intensive English Program does not guarantee further admission to Loyola's regular degree-granting courses of study. Some students may qualify to take regular academic courses along with their Intensive English courses, but must submit applications for admission as regular academic students with their applications for admission to Intensive English. Financial aid is available for students who are American citizens or permanent residents and who are taking at least six hours of academic courses for credit.

A unique feature of Loyola's Intensive English is the tutor program. Tutors are advanced Loyola students, all native speakers of English, who receive special training in ESL and cross-cultural issues at LIEP. Students meet with tutors for a minimum of three hours per week. Tutors will develop formal and informal relationships with small groups of Intensive English students and will provide the opportunity for extended conversation and practice in English. The program is coordinated by the Office of International Student Affairs.

LOYOLA UNIVERSITY POLICE DEPARTMENT

Loyola University complies with Louisiana R.S. 17-3351(c) and the Federal Campus Security Act of 1990 by annually publishing crime statistics and other required information. Following is a synopsis of some of the information required under these acts.

The Reporting of Criminal Actions

The Loyola University Police Department (LUPD) is a fully-authorized police department open seven days a week, 24 hours a day throughout the year. LUPD responds to any and all criminal activity brought to the attention of the department. Such activity

is handled in accordance with the guidelines and laws set forth by local, state, and federal criminal justice systems. Crimes or suspicious activity may be reported in person at the department's headquarters located in Beaver Hall on the main campus. LUPD can also be reached through any campus telephone by dialing extension 3434. Emergencies should be reported by dialing 911 from any campus telephone, or from the emergency telephones located on the campus grounds and all floors of the parking garages.

The Loyola University Police Department (LUPD) routinely issues warnings to the campus community of potentially dangerous campus and/or neighborhood situations. In addition, a monthly campus crime statistical report is distributed, and the university annually publishes its campus crime statistics. Copies of the pamphlet outlining the university's Security Policies and Crime Statistics may be obtained from the Office of Admissions or the Loyola University Police Department headquarters. This information is also published each semester in the course schedule, which can be obtained from the Office of the Registrar.

Campus Law Enforcement

All uniformed officers at Loyola University are P.O.S.T. certified and commissioned by the State of Louisiana as university police officers. Under the authority of Louisiana Revised Statute R.S. 17:1805, officers are empowered to enforce all local and state laws and have the power of arrest while executing their duties in connection with campus crime. They are also authorized to obtain and execute search warrants and arrest warrants, both on and off campus, for all crimes committed on campus. All commissioned officers are authorized to carry firearms and must meet the minimum qualifications for firearms training set forth by the Louisiana P.O.S.T. Council.

LUPD has cultivated and benefits from a positive and open working relationship with local and state police agencies, a relationship in which all agencies work very closely together to control campus crime and address specific problem areas, as needed.

The administrative office responsible for university police service is the Office of the Vice President for Student Affairs.

University Police Personnel

FULL-TIME

1 director	3 corporals
1 investigator lieutenant	16 officers
1 crime prevention sergeant	3 dispatchers
1 administrative assistant	3 shuttle drivers
3 shift sergeants	

PART-TIME

6 student marshals - patrol, clerical, and parking enforcement

Access to Campus Facilities

Students, faculty, and employees at Loyola have access to academic, recreational, and administrative facilities on campus. Access to the residence halls is limited to resident students and their guests and is a controlled access system. Access to residence halls by university employees is on an "as needed" basis, and incorporates strict key and/or card control procedures. The general public may attend cultural and recreational events on campus; however, their access is limited to parking lots and the facilities in which these events are held. LUPD officers patrol these areas on a 24-hour basis, as well as other areas of the campus community.

Firearms

The possession of firearms, chemicals, fireworks, explosives, knives, weapon replicas of any type, or other instruments used as weapons except as explicitly authorized by the university is prohibited upon the land owned by the university. Violation of this regulation is cause for disciplinary action up to and including dismissal from the university. In addition, criminal prosecution, and penalties may be applicable under federal, state, and/or city law.

Monitoring Criminal Activities of Off-Campus Student Organizations

The Loyola University Police Department has an excellent working relationship with the Second District of the New Orleans Police Department, and the neighboring Tulane University Police Department. This positive relationship and communications link permits us to keep track of criminal activity off-campus, in areas where some of our students may live or frequent.

Loyola University Police requests annual crime statistics from New Orleans Police regarding off-campus property owned or controlled by student organizations recognized by Loyola. In addition, the chosen officers of these organizations are required to report specific crimes, as mandated by federal law, to the Loyola University Police within forty-eight (48) hours of occurrence.

Alcohol and Drugs

The possession, consumption, and sale of alcoholic beverages on the Loyola University campus is permitted within the limits prescribed by state and federal laws, and in accordance with the specific regulations that have been established by the university. These rules and regulations can be found in the *Student Handbook*.

The misuse of marijuana and other drugs in this context includes barbiturates, amphetamines, cocaine, tranquilizers, LSD compounds, and any and all substances so defined by state criminal law and is a violation of federal, state, and municipal laws. Loyola University cannot and will not protect students from prosecution under federal, state, and municipal laws.

Alcohol and Drug Abuse Education Programs

The Loyola University Alcohol and Drug Education Program offers education, information, and assistance for individuals and groups concerned about substance abuse issues. Counseling, assessment, and referral services are available for individuals. An education group is available for students who have been referred to the program because of disciplinary incidents involving alcohol and drugs. A resource library has been created for students, faculty, and staff which contains books, pamphlets, and videotapes addressing a variety of substance abuse issues.

Crime Prevention

The Loyola University Police Department has an ongoing Crime Prevention Program designed to inform all students, faculty, and staff members of services and protection offered. These programs include lectures during orientations, residence hall meetings, and special events (spring break, Christmas, Mardi Gras, etc.). There is an ongoing dedication to educating the campus community on personal safety, not only while on campus, but also while living and traveling in the local community.

Security Lighting and Maintenance

Loyola University maintains a high level of dedication for a safe environment by ensuring proper lighting of the campus at nighttime, along with the trimming of trees and

bushes to enhance a safe community. Also, various security measures are evaluated for implementation to reduce risks and add to this safe environment during the construction and maintenance of new or existing buildings.

Other Specialized Services

As support to help provide the Loyola community with a safe and secure campus, Loyola's University Police Department offers specialized services. These services include 24-hour safety escorts, shuttle runs between the two campuses, Provide-a-Ride (a late night off-campus safety shuttle service), security alarm and parking garages closed circuit television (CCTV) monitoring, first aid and CPR, self-defense training for women, free fingerprinting, motorist assistance, lost and found, free bicycle registration, use of property ID engravers, and parking and traffic enforcement.

CAMPUS PARKING

Students may park on campus by purchasing a parking permit from the Loyola Parking Services office located on the lower level of the Danna Center. Parking regulations are enforced 24 hours every day, weekends and holidays included. Please refer to the Loyola University parking and traffic regulations brochure, available at the Parking Services office or Loyola University Police Headquarters, for a complete listing of parking regulations.

For further information about on-campus parking, please contact the Loyola Parking Services office at (504) 865-3000.

OFFICIAL UNIVERSITY PUBLICATIONS

UNDERGRADUATE BULLETIN—This publication contains academic information on undergraduate programs. It is published every two years and is available in the Office of Admissions.

GRADUATE BULLETIN—This publication contains academic information on graduate programs. It is published every two years and is available in the Office of Admissions.

LAW SCHOOL BULLETIN—This publication contains academic information on the School of Law. It is published annually and is available in the School of Law Office of Admissions.

STUDENT HANDBOOK—This publication contains information on the noninstructional aspects of campus life. Policy on student behavioral expectations, student activities, and organizations, residential life and the university's discipline system are outlined therein. It is published annually and is distributed during registration and is available from the Office of Student Affairs at other times.

COURSE SCHEDULE—This publication lists the course number, department, section, and title in addition to the semester hours, room number, time and day offered, and the instructor. This publication also fulfills the annual notification requirements for The Family Educational Rights and Privacy Act (F.E.R.P.A.), the Drug Free Schools and Communities Act Amendments of 1989 and the Students-Right-to-Know and Campus Security Act of 1990. It is published prior to the fall, spring, and summer semesters for early registration and registration and is available in the Office of Student Records.

Students are responsible for securing copies of official university publications which pertain to them and for knowledge and adherence to the policies, regulations, and procedures published therein.

These publications are also available online at www.loyno.edu.