STUDENT SPIRITUAL FORMATION

Law School Ministry

Jesuit education is a process that involves the whole person. As law students face the challenges and rigors of their education, University Ministry helps them maintain a healthy balance. As they strive for academic excellence, seek to integrate their faith, clarify their deepest values, and grow in an awareness of their mission to be men and women with and for others, University Ministry is there for them to be their companion on the journey. By taking advantage of our various programs, retreats, service and justice activities, and opportunities for pastoral counseling, law students easily find the support they need to develop their talents and thus become leaders with a vision, leaders who will struggle for justice in the world.

The law school’s chaplain is Arlene Wiltz who is located in the Broadway Activities Center and can be reached at (504) 861-5494, or awiltz@loyno.edu.

Other University Ministry Chaplains:
- Dean of University Ministry/
- Global Immersion/Hispanic Ministry .................................Rev. Edwin Gros, S.J.
- Assistant to the Dean………………………………………..Deborah LaMarca
- Associate Chaplain/Faith Doing Justice ...........................Snr. Leyla Cerda, C.S.J.
- Associate Chaplain/Interfaith and Black Student Ministry.........George Gallien
- Associate Chaplain/Retreats .........................................Roma Gibson-King
- Associate Chaplain/Liturgy and Music ..............................Laura Catherine Gallien
- Associate Chaplain/R.C.I.A./Confirmation Programs/
  Marriage Preparation ..................................................Fr. James Caime, S.J.

OPPORTUNITIES FOR SPIRITUAL GROWTH AND FAITH DEVELOPMENT

University Ministry supports the spiritual formation and faith development of the students through:

Pastoral Counseling and Spiritual Direction

University chaplains are trained and available to assist others with their spiritual formation and counseling needs. They offer a welcoming and trusting place to find a listening ear, an understanding heart, and a companionship mentor. Contact Arlene Wiltz, the Law School Chaplain, to inquire about pastoral counseling and spiritual direction.

Worship and Communal Prayer

All faith communities are strengthened and missioned by their worship and prayer. University Ministry is dedicated to providing quality liturgy where community members actively participate in prayer, word, and sacrament. We offer a variety of worship opportunities (in English and Spanish), and encourage students to share their gifts as a liturgical minister or volunteer.

Mass is celebrated on the main campus Monday through Friday at noon, Monday through Thursday at 9 a.m., and Sunday at 10:30 a.m. and 9 p.m. Mass in Spanish is on Thursday evenings at 7:30 p.m. in Ignatius Chapel.

On the Broadway campus, Mass is celebrated Monday through Thursday at noon in the Martha and Mary Chapel in Greenville Hall. During the semester, there is a special Law School Mass, followed by lunch, bi-monthly in the Reading Room of the Library. Dates for the Mass are posted in the law school.

The sacrament of Reconciliation is celebrated on the main campus every Monday at 4:15 p.m. in St. Ignatius Chapel, and is also available by appointment with any priest.

Interfaith and Ecumenical Opportunities

University Ministry provides many ecumenical and interfaith opportunities for students to celebrate their diverse faith and cultural traditions. We provide training for lay ministry and encourage involvement in a diversity of prayer experiences. We also facilitate relationships with area ministry offices from other faith traditions. Through our shared worship and prayer, we seek enrichment through our differences while working to create community.

Retreats

University Ministry provides a variety of opportunities for retreats and days of reflection. This can be a time to experience God’s love more profoundly and intimately, to find rest and renewal, and to reflect upon God’s active presence in all the experiences of your life. Contact the Law School Chaplain for details.

Sacramental Preparation

In addition to administering the sacraments of Eucharist and Reconciliation each week, University Ministry provides instruction and guidance for students who are preparing for Confirmation in the Catholic Church. For students considering joining the Catholic Church, the RCIA (Rite of Christian Initiation of Adults) process will help them discern their decision and prepare them for the sacraments of Baptism, Holy Eucharist, and/or Confirmation. We also provide Anointing of the Sick as needed. Contact the Law School Chaplain for details.

Christian and Spiritual Life Communities

Ignatian spirituality and the Jesuit vision of education include: prayer, community, service, and working for peace and justice in the world. This tradition serves as a model for small groups of women and men who come together in a more intimate community for faith sharing. Christian Life Community (CLC) members meet on a regular basis to break open the word and to support and encourage each other in living out the gospel. Members also form a supportive community that socializes together and engages in works of social justice outreach. For people who would prefer to be involved with an interfaith community, there are opportunities to join a Spiritual Life Community (SLC) that centers their faith sharing on a rich diversity of spiritual resources. Contact the Law School Chaplain for details.

Faith Doing Justice

From the belief in the power of the Gospel to transform the world, University Ministry provides a variety of opportunities for a student to live a reflective life of action for service, justice, and peace. Along with the Pro Bono program, University Ministry provides other opportunities to serve and advocate for the poor and marginalized, through the Loyola University Community Action Program (LUCAP). The St. Thomas More group, the yearly immersion trip to Saltillo, Mexico, frequent visits to local soup kitchens, and many other programs available for students. The Law School Chaplain is always available to help a student find a program suitable to his or her needs.
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STUDENT SERVICES

Student Life at Loyola is based on the philosophy that education occurs in the context of total human development. Development of the whole person involves not only the intellectual development of the student but also the moral, social, cultural, and physical development of the individual. Programs and services exist which provide opportunities for this total educational experience.

CAREER SERVICES PROGRAM

The School of Law’s Office of Career Services (OCS), located in LS 303, assists students and alumni with career counseling and professional development needs. One-on-one counseling is available either through an “open-door” policy or scheduled appointments. A variety of workshops are available each semester on topics such as cover letter and résumé writing, interviewing skills, salary negotiations, career planning, and organizing a job search. Guest speakers are regularly invited to participate in career planning seminars. Additionally, the office participates in national job fairs and alumni events.

OCS actively solicits job opportunities for summer and school term clerkships as well as full-time employment opportunities for each year’s graduating class. OCS maintains a website, www.law.loyno.edu/career, to assist students and alumni with local and national job searches. The OCS staff also helps to coordinate job searches for students and alumni with specific career goals, such as judicial clerkships, out-of-state employment, public interest, and government work. During the fall and spring semesters, OCS hosts both an on-campus and off-campus interviewing program for employers.

ACADEMIC COUNSELING

For those students who need advice and counseling about their law program, the members of the faculty are available on a designated basis. The dean and associate deans will assist the student with scheduling courses and are available to discuss other problems that may arise in the academic year.

THE ACE CONSORTIUM

The Academic and Career Excellence Consortium (ACE) is an alliance of Loyola’s academic, career, and support services for students. Members of the consortium include the Academic Resource Center, Writing Across the Curriculum, the Ross Modern Foreign Language Lab, the Mathematics Center, Career Services, the English Writing Lab, the Monroe Library, and Disability Services. The ACE Consortium also provides support services in the ACE Center on the first floor of the Monroe Library—ACE activities include tutoring, study groups, referrals, assistance with résumé writing, and assistance with reference work and library research.

COUNSELING

The Counseling & Career Services Center, located on the main campus on the second floor of the Danna Center (DC 208), administers a program of personal, educational, and career counseling and testing services to all registered students. It is intended to serve students who want and need professional assistance with career plans, academic goals, or with personal emotional concerns affecting their adjustment, motivation, and feelings. This service is offered on an individual and confidential basis. Services are provided by licensed professionals, and there is no charge for services. For more information about student services, please call the counseling office at (304) 865-3835.

STUDENT HOUSING

Cabra Hall, located on the Broadway campus adjacent to the School of Law, is a residence hall primarily housing undergraduate upperclass men and women. Law students may apply for housing in Cabra Hall, and every effort will be made to house law students in a suite with other law students. There are some spaces available for law students. There are no accommodations for married students on campus. The Office of Student Activities operates an active computerized apartment listing service for students seeking off-campus accommodations.

Requests for further information should be forwarded directly to the Office of Residential Life, following notification of acceptance to the School of Law.

Cabra Hall is a five-story residence with a capacity of housing 213 students. Each suite houses eight students in double occupancy rooms with a shared bath, living room, multi-purpose room, and an individual heating and air-conditioning control. Each room is furnished with two closets, two single beds, two chests of drawers, two desks, bulletin boards, computer network connection, basic cable service, and local telephone service with voice mail. Mail boxes, laundry facilities, study lounges, a computer room, television lounge, a community kitchen, and a sundeck are located within the residence hall. A limited food service facility is located immediately adjacent to Cabra Hall in the Broadway Activities Center. The main campus provides a full-service board program. A free shuttle service connects the Broadway and main campuses during posted hours.

Requests for further information and/or accommodations should be forwarded directly to the Office of Residential Life, following notification of acceptance to the School of Law. Reservations are confirmed only after receipt of a signed contract and a $100 application fee, of which $50 is refundable if the Office of Residential Life is notified of the cancellation in writing by July 1. The total application fee is credited as partial payment for the first semester room fee.

Housing contracts are for a full academic year (fall and spring semesters). A significant financial penalty is assessed for breaking the contract. Students residing in university housing are required to have adequate sickness and accident insurance coverage. Students without their own personal insurance coverage will be required to enroll in the university-sponsored insurance plan.

CAMPUS PARKING

Students may park on campus by purchasing a parking permit from the Loyola Express Card office located on the lower level of the Danna Center. Visitors may park in the Freret Street Parking Garage by paying an hourly rate or at a paid parking meter. Parking regulations are enforced 24 hours every day, weekends and holidays included. Please refer to the Loyola University parking and traffic regulations brochure, available at the Loyola Express Card office or Loyola University Police Headquarters, for a complete listing of parking regulations.

For further information about on-campus parking, please contact the Loyola Express Card office at (504) 865-3000.

COMMUTER SERVICES

The Office of Student Activities serves the needs of Loyola University’s commuter students, which represent over 75 percent of the student population. The university recognizes its responsibility for responding to their unique needs.

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STUDENT HEALTH SERVICE

Loyola’s health service, located on the main campus, is for both resident and nonresident, full-time and part-time students who have provided the health service with a completed medical history form. The Student Health Service is supervised by an administrative director under the direction of a medical doctor. The health service staff also includes one full-time registered nurse and a full-time licensed practical nurse who is responsible for medical care. Trained student health assistants are available on campus for night, weekend, and holiday emergency medical referral service. Five days a week, a physician is available during designated hours to see students. The health service also maintains extensive lists of off-campus medical specialists for students requiring special care. Treatments by health center personnel are provided at no charge to the student. Medicines, referrals to off-campus medical specialists, laboratory tests, and hospitalization are at the student’s expense. All services provided and communications with medical personnel are confidential as dictated by the medical code of ethics.

For good cause, the university may require a physical or psychiatric examination while a student is in attendance. Results of these examinations may be used to determine a student’s suitability to continue in attendance at the university.

Louisiana Law (Section 1, R.S. 17:170) requires all students entering the university for the first time to show proof of immunization for tetanus/diphtheria (within the past 10 years). Failure to show proof of this immunization will require the student to receive them from a private physician or the Student Health Service at the student’s expense prior to registering for classes.

In addition, all students born after 1956 and entering the university for the first time must show proof of immunization for measles, mumps, rubella (first dose at 15 months, second dose at school entry or later). Failure to show proof of these immunizations will require the student to receive them from a private physician or Student Health Service at the student’s expense prior to registering for classes.

A first-time student is required to comply with these provisions unless the student submits a written statement from a physician stating that the procedure cannot be done because of medical reasons, a written dissent from a parent or guardian, or a written statement from a clergy stating the procedure cannot be done for religious reasons. In the event of an outbreak of a communicable disease, the university may exclude from attendance all nonimmunized students until the appropriate disease incubation has expired or the student presents proof of immunization.

Proof of immunizations must be sent to: Student Health Service, Lower Level, Joseph A. Danna Center, Loyola University New Orleans, New Orleans, LA 70118. (Office: (504) 865-3326, FAX: (504) 865-3025)

HEALTH INSURANCE

The university-sponsored health insurance program covering sickness and accident is strongly recommended for all students, especially those students who are from out-of-town. Resident students are required to present proof of personal health insurance coverage or they must enroll in the university endorsed health insurance plan. Students who reside outside the United States are required to subscribe to the university insurance plan. The group plan covers a student for 12 months for a yearly premium. Plans for married students and their families are also available. Students desiring health insurance information should contact the Student Health Service.

IDENTIFICATION CARDS

Picture identification cards, known as Loyola Express Cards, are provided free to new students during the registration period. After class starts, all cards cost $15. Only one I.D. card is allowed per student. The cards are used for admittance to the Recreational Sports Complex, the residence halls, the parking garage, as well as serving as the card for students on a board plan and/or students who deposit funds for future food or bookstore purchases, vending purchases or laundry, campus events, and for other activities. They are required for use of campus library facilities.

Students must obtain their Loyola identification cards from the Loyola Express Card office in the Danna Center, lower level. Students must have the cards on their persons at all times to present to university officials on demand. Loan of the card to anyone is prohibited. Use of another’s card subjects the user and the lender to a fine and/or disciplinary action. Lost or stolen cards should be reported immediately to the Express Card office. There is a $15 charge for replacement cards. The cards are used for the full term of enrollment at Loyola. Law students’ cards must be validated at the beginning of each semester at either the Office of Student Records at the School of Law or the Express Card office on the main campus at (504) 865-3000.

STUDENT ORGANIZATIONS

Membership in student organizations provides opportunities for law students to achieve educational and professional relevance in non-class time activities. Through participation in law student organizations, students have the opportunity to integrate the experiences of the classroom with the concerns and issues of the legal profession. Of the more than 120 student organizations chartered by the university, approximately 25 are affiliated directly with the School of Law under the umbrella of the Student Bar Association. Please contact the Student Bar Association at (504) 861-5541.

Law students are also eligible for membership in non-law student organizations based upon personal interest and the membership criteria of the student organization.

STUDENT GOVERNMENT ASSOCIATION

The Student Government Association consists of elected members representing the four colleges and the School of Law. The SGA acts as the voice of the student body to the university. Through this body, students participate as members on most of the university committees in an effort to ensure input in areas of student concern. The SGA sponsors programs and services as well as funding student organizations of the university. Meetings of the SGA are held once a week and are open to all students and members of the university community.

CENTER FOR INTERNATIONAL EDUCATION

The Center for International Education (CIE) at Loyola University New Orleans fosters the international character of the university by coordinating a wide range of international and intercultural educational opportunities for members of the Loyola community. For international students, CIE helps them adjust to life at Loyola and in the U.S., providing assistance with immigration issues as well as any other areas of concern. For students wanting to study abroad, CIE is the first stop with advising and information on programs and financial aid. CIE sponsors numerous programs including Study Abroad 101, International Education Week, the Country Fair, the Education Abroad Fair, and many others.
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BROADWAY ACTIVITIES CENTER

The Broadway Activities Center, located opposite the School of Law, is a small facility which houses the Broadway Campus mail room, University Ministry office, two law classrooms, and the Pine Street Café, a limited food service, offering three meals a day, Monday through Thursday and two meals on Friday, on a cash/Loyola Express Card, à la carte basis. Individual storage lockers are available for rental for a nominal fee. The Broadway Activities Center is under the supervision of the director of the Joseph A. Danna Center and student activities. For more information, please call (504) 865-3622 or the associate dean of students at (504) 861-5438.

THE JOSEPH A. DANNA CENTER

The Joseph A. Danna Center located on the main campus is the university center for the campus community. This center houses the full-service dining facilities of the university, located in five different locations in the building. The center mall contains a credit union, a hairstylist shop, a convenience store, food service outlet, and three automatic teller machines (ATMs) of local banks. Located outside the mall is a university-operated branch of the U.S. Post Office. The Danna Center also contains lounges, meeting rooms, the Danna Center Art Gallery, student organization offices, and some student affairs administrative offices.

The Danna Center, through the University Programming Board, offers a full range of social, cultural, educational, and recreational activities for the entire university community. Contact number: (504) 865-3622.

THE BOOKSTORE

The Loyola Bookstore located on the main floor of the Danna Center provides required and recommended textbooks, computer hardware and software, leisure and literary reading material, school supplies, gift items, class rings, clothing, and Loyola memorabilia. It serves as a central unit for the university’s business supplies. Hours of operation are posted. To contact the bookstore, call (504) 865-3262.

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LOYOLA UNIVERSITY POLICE DEPARTMENT

Loyola University complies with Louisiana R.S. 17-3351(c) and the Federal Campus Security Act of 1990 by annually publishing crime statistics and other required information. Following is a synopsis of some of the information required under these acts. To contact the university police, call (504) 865-3434.

The Reporting of Criminal Actions

The Loyola University Police Department (LUPD) is a fully-authorized police department open seven days a week, 24 hours a day throughout the year and can be reached at (504) 865-3434. LUPD responds to any and all criminal activity brought to the attention of the department. Such activity is handled in accordance with the guidelines and laws set forth by local, state, and federal criminal justice systems. Crimes or suspicious activity may be reported in person at the department’s headquarters located in Biever Hall on the main campus. LUPD can also be reached through any campus telephone by dialing extension 3434. Emergencies should be reported by dialing 911 from any campus telephone, or from the emergency telephones located on the campus grounds and all floors of the parking garages.

The Loyola University Police Department (LUPD) routinely issues warnings to the campus community of potentially dangerous campus and/or neighborhood situations. In addition, a monthly campus crime statistical report is distributed, and the university annually publishes its campus crime statistics. Copies of the pamphlet outlining the university’s Security Policies and Crime Statistics may be obtained from the Office of Admissions or the Loyola University Police Department headquarters. This information is also published each semester in the course schedule, which can be obtained from the Office of Student Records.

Campus Law Enforcement

All uniformed officers at Loyola University are P.O.S.T. certified and commissioned by the State of Louisiana as university police officers. Under the authority of Louisiana Revised Statute R.S. 17:1805, officers are empowered to enforce all local and state laws and have the power of arrest while executing their duties in connection with campus crime. They are also authorized to obtain and execute search warrants and arrest warrants, both on and off campus, for all crimes committed on campus. All commissioned officers are authorized to carry firearms and must meet the minimum qualifications for firearms training set forth by the Louisiana P.O.S.T. Council.

LUPD has cultivated and benefits from a positive and open working relationship with local and state police agencies, a relationship in which all agencies work very closely together to control campus crime and address specific problem areas, as needed.

The administrative office responsible for university police service is the Office of the Vice President for Student Affairs.

University Police Personnel

FULL-TIME
1 director 3 corporals
1 investigator captain 16 officers
1 crime prevention lieutenant 3 dispatchers
1 administrative assistant 3 shuttle drivers
3 shift sergeants

PART-TIME
6 student marshals—patrol, clerical, and parking enforcement
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<tr>
<td>3 corporals</td>
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<tr>
<td>1 investigator captain</td>
<td>16 officers</td>
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Access to Campus Facilities

Students, faculty, and employees at Loyola have access to academic, recreational, and administrative facilities on campus. Access to the residence halls is limited to resident students and their guests and is a controlled access system. Access to residence halls by university employees is on an “as needed” basis, and incorporates strict key and/or card control procedures. The general public may attend cultural and recreational events on campus; however, their access is limited to parking lots and the facilities in which these events are held. LUPD officers patrol these areas on a 24-hour basis, as well as other areas of the campus community.

Firearms

The possession of firearms, chemicals, fireworks, explosives, knives, weapon replicas of any type, or other instruments used as weapons except as explicitly authorized by the university is prohibited upon the land owned by the university. Violation of this regulation is cause for disciplinary action up to and including dismissal from the university. In addition, criminal prosecution and penalties may be applicable under federal, state, and/or city law.

Monitoring Criminal Activities of Off-Campus Student Organizations

The Loyola University Police Department has an excellent working relationship with the Second District of the New Orleans Police Department, and the neighboring Tulane University Police Department. This positive relationship and communications link permits us to keep track of criminal activity off-campus, in areas where some of our students may live or frequent.

Loyola University Police requests annual crime statistics from New Orleans Police regarding off-campus property owned or controlled by student organizations recognized by Loyola. In addition, the chosen officers of these organizations are required to report specific crimes, as mandated by federal law, to the Loyola University Police within 48 hours of occurrence.

Alcohol and Drugs

The possession, consumption, and sale of alcoholic beverages on the Loyola University campus is permitted within the limits prescribed by state and federal laws and in accordance with the specific regulations that have been established by the university. The law of the State of Louisiana prohibits any person younger than 21 years of age to purchase or publicly consume or possess any alcoholic beverage. The law does provide for the possession and consumption of alcoholic beverages by those 18 years of age or older in private residences. Loyola University has declared residence halls as private residences. Members of the university community or visitors to the campus may not carry open containers of alcohol on the university grounds or in campus buildings except in those places so designated for the consumption of alcohol, (e.g., The Underground, the Pine Street Café, an approved event, and the Residential Quad area providing a recreational sports activity or contest is not taking place in that area).

It is contrary to the law of the State of Louisiana and the university for any person under the age of 21 to present or offer to any person having a license or permit to sell alcoholic beverages any written or printed or photostatic evidence of age and identity which is false, fraudulent, or not actually his or her own for the purpose of obtaining or purchasing alcoholic beverages. Persons found in violation of campus or at university events off-campus may be subject to university disciplinary action up to and including a fine of $200, compensatory service hours in the community, and/or prosecution under state law.

There are additional policies regarding the use of alcohol in the residence halls and for university events and student organizational activities, which can be found in the current Student Handbook.

The misuse of marijuana and other drugs (drugs in this context include barbiturates, amphetamines, cocaine, tranquilizers, LSD compounds, and any and all substances so defined by state criminal law) is a violation of federal, state, and municipal laws. Loyola University cannot and will not protect students, faculty, and staff members from prosecution under federal, state, and municipal laws. Because of the close proximity of Loyola and The Most Holy Name of Jesus Elementary School, the distribution (sale or giving) of illicit drugs on the Loyola campus can be prosecuted as a federal crime under federal law, U.S. Code, Title 21, Section 845 A1. Loyola cannot condone the possession, consumption, distribution, or sale of marijuana and other drugs. In order to encourage a drug-free living environment, the university will periodically conduct unannounced canine drug searches in the residence halls to identify the presence of illicit drugs.

The enforcement of these rules and the applicable sanctions can be found in the current Student Handbook, and the Loyola Staff Policies, Procedures, and Benefits Manual, as well as the Loyola publication that is in compliance with the Drug Free Schools Communities Act Amendments of 1989.

Alcohol and Drug Abuse Education Programs

The Loyola University Alcohol and Drug Education Program offers education, information, and assistance for individuals and groups concerned about substance abuse issues. Counseling, assessment, and referral services are available for individuals. An education group is available for students who have been referred to the program because of disciplinary incidents involving alcohol and drugs. A resource library has been created for students, faculty, and staff which contains books, pamphlets, and videotapes addressing a variety of substance abuse issues. This program is available through the Counseling & Career Services Center, which is located in the Danna Center, Room 208. For more information about the program, call (504) 865-3835.

Crime Prevention

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Security Lighting and Maintenance

Loyola University maintains a high level of dedication for a safe environment by ensuring proper lighting of the campus at nighttime, along with the trimming of trees and bushes to enhance a safe community. Also, various security measures are evaluated for implementation to reduce risks and add to this safe environment during the construction and maintenance of new or existing buildings.

Other Specialized Services

As support to help provide the Loyola community with a safe and secure campus, Loyola’s University Police Department offers specialized services. These services include 24-hour safety escorts, shuttle runs between the two campuses, security alarm and parking garages closed circuit television (CCTV) monitoring, first aid and CPR, self-defense training for women, free fingerprinting, motorist assistance, lost and found, free bicycle registration, use of property ID engravers, and parking and traffic enforcement.
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