

# ACADEMIC FACILITIES, CENTERS, AND INSTITUTES

## UNIVERSITY LIBRARIES

The J. Edgar and Louise S. Monroe Library is a state-of-the-art, 150,000-square-foot facility offering seating for 700 students at carrels, tables, and comfortable lounge chairs and in 16 group study rooms. The majority of tables and carrels are wired for Internet access. The Monroe Library also provides three microcomputer labs that are open on a 24 hours a day, seven days a week basis; two multimedia classrooms; the Academic and Career Excellence Center; and an art gallery. The Monroe Library houses a multimedia production classroom featuring computer workstations loaded with video, audio, imaging, and music production software. The Monroe Library can accommodate a collection of up to 500,000 volumes and features a handsome reading room for the use of its valuable archival and special collections.

The Monroe Library won the 2003 Excellence in Academic Libraries Award given each year by the Association of College and Research Libraries to recognize an outstanding university library. The library was commended for quality and quantity of information resources, providing leadership, establishing partnerships, offering creative, innovative services, and serving as a model of what excellent libraries are and will become.

The music library is located in the Communications/Music Complex and houses music books, journals, scores, videos, and sound recordings. The music library provides reading areas and listening and viewing equipment for the use of music materials.

## Resources

The university libraries' holdings include more than 340,000 volumes, access to over 20,000 print and electronic journals, 670,000 microform units, and 4,600 media titles.

Noteworthy among the special collections are archives of the New Orleans Province of the Society of Jesus, the papers of well-known Jesuits such as the Rev. Louis Twomey, S.J., and the Rev. Joseph Fichter, S.J., and the mayoral papers of Loyola alumnus Moon Landrieu. The library also holds the Walker Percy and his Circle collection, books from the personal library of editor Robert Giroux, and a collection of books with fine bindings donated by the late J. Edgar and Louise S. Monroe.

## Services

Librarians are available to consult individually with students and faculty on use of information resources. In addition, the Public Services Division provides special orientation and instruction sessions throughout the year. Library personnel offer Internet instruction in both introductory and advanced sessions and in curriculum-based classes.

The library's web site provides links to the online catalog as well as a large number of bibliographic, statistical, and full-text databases. The site provides information about the holdings of other libraries and information centers and links to recommended web sites on a variety of topics.

Media Services is responsible for instructional technology equipment that is available for Loyola faculty, staff, and students to use in library classrooms and carrels, as well as in classrooms throughout the campus. It also provides video, web, and multimedia production services, audio/visual duplications services, public digital imaging

equipment, and satellite downlinking. The library's laptop loan program, which is supported through donations from Loyola parents, makes laptops available for checkout by Loyola students.

### **Extended Resources**

Faculty and graduate students enjoy borrowing privileges at most of the area's academic libraries. Loyola and Tulane Universities offer reciprocal library borrowing privileges to undergraduates through the TULU program. The library's interlibrary loan service can provide materials not available at Loyola's libraries.

### **INFORMATION TECHNOLOGY**

The information technology department coordinates the instructional, research, and administrative computing activities at Loyola and oversees telephone and network services.

#### **Network Access**

LoyolaNet, a state-of-the-art computer networking system, provides access to electronic mail, news groups, home pages, mailing lists, library resources, course offerings, student records, and financial information as well as a high-speed connection to the Internet and World Wide Web. All faculty and administrative offices, classrooms, residence halls, and common study areas provide outlets for connecting personal computers to the network.

#### **Computer Labs**

Over 300 IBM compatible and Macintosh computers are available for student use along with word processing, spreadsheet, database, graphics, and web-browsing software. A variety of printers, including laser printers, are available in the labs.

In addition to general access computer labs, special-purpose computer labs have been established for Writing Across the Curriculum, English composition, intensive English, math basic skills, music ear training, music technology, business solutions, accounting, law school, visual arts, communications, computer science, and *The Maroon* (the student newspaper).

Mainframe computer services for online registration and access to the university libraries' online card catalogue and bibliographic services (LUCI) are accessed from the LoyolaNet network on campus or from off campus using any connection to the internet.

#### **Computer Store**

A variety of IBM compatible and Macintosh computers are available for purchase at discounted prices through the Loyola Micro Center. Software, printers, accessories, and supplies are also available. The Micro Center is located in the University Bookstore in the Danna Center.

#### **Telephone Services**

The Loyola community enjoys state-of-the-art telephone services including electronic voice messaging. Individual direct long-distance services and voice messaging are also provided to students in the residence halls.

#### **Technical Support and Training**

The Information Technology Call Center, a hotline for technical support of all kinds, is available 24 hours a day, seven days a week. The call center may be reached at 865-CALL (865-2255). A regular schedule of short informational seminars and hands-on training sessions is provided free of charge to Loyola students, faculty, and staff. Topics range from setting up and caring for personal computers to designing personal web pages.

## **ACADEMIC RESOURCE CENTER**

The Academic Resource Center provides tutoring across the curriculum and a broad range of other academic support services free of charge to all Loyola students. The center offers academic counseling and assessment to provide individual assistance to each student in formulating a personal strategy for achieving academic success. Individualized assessment of learning strengths and weaknesses and assessment of foundation in writing and math skills are provided for City College. The center also teaches study skills by offering a one-hour course called Protocols of Learning, SPST A105, and non-credit weekend and evening seminars for all undergraduate students. Disability Services provides equal access for students with disabilities by assisting students in meeting the demands of university life by coordinating campus services for students with disabilities and offering academic support services. Programs for entering freshmen and transfer students are designed to assist entering freshmen and transfers around the year through the Bridge, Fall Enrichment, and Spring Enrichment programs. The Fall and Spring Enrichment programs are designed to assist entering freshmen and transfer students in meeting the academic demands of their first two semesters at Loyola. The Bridge program allows students to begin taking their first-year courses from mid-June through the last week in July and affords students the opportunity to experience life on campus while earning seven credit hours.

## **THE ACE CONSORTIUM**

The Academic and Career Excellence Consortium (ACE) is an alliance of Loyola's academic, career, and support services for students. Members of the consortium include the Academic Resource Center, Writing Across the Curriculum, the Ross Modern Foreign Language Lab, the Mathematics Center, Career Services, the English Writing Lab, the Monroe Library, Disability Services, the Information Technology Department, and New Student Orientation. The ACE Consortium also provides support services in the ACE Center on the first floor of the Monroe Library. ACE activities include tutoring, study groups, referrals, assistance with résumé writing, and assistance with reference work and library research.

## **BOGGS CENTER**

*See Lindy Boggs National Center for Community Literacy.*

## **CENTER FOR ENVIRONMENTAL COMMUNICATIONS**

The mission of the Center for Environmental Communications is to educate students in the field of environmental communications, to stimulate communications among environmental stakeholders, to provide the public with unbiased discussion of environmental issues, and to be a resource to the media for environmental information. Instead of focusing only on journalism, the Loyola program includes the following sequences: print journalism, broadcast journalism, broadcast production, public relations, advertising, photojournalism, and film studies. This diversity allows students to interact with faculty and students who approach communications issues with different perspectives. A hallmark of Loyola's program is the Institute of Environmental Communications (IEC). Citizens from business, the scientific and environmental communities, government, and the rest of the Greater New Orleans community are encouraged to participate. The IEC consists of a semester's worth of meetings during which participants will be exposed to a variety of environmental concerns and issues with discussion led by the region's environmental leaders. Additionally, Loyola faculty and students are actively working on several projects that are increasing the communication among industry and its many stakeholders. This environmental intervention is intended to enhance the potential for win-win solutions to environmental issues. Loyola's Center for Environmental Communications will focus on those issues unique to the Louisiana region, as well as those traditionally targeted by environmental programs (population, global warming, ozone depletion, etc.).

### **CENTER FOR THE STUDY OF CATHOLICS IN THE SOUTH**

The Center for the Study of Catholics in the South promotes scholarship and public programs focusing on the contributions of Catholics, both past and present, to the thought, culture, and traditions of the South. The center's mission is comprehensive rather than parochial. Its interests include the formal institutions of the church as well as the culture of ethnic groups whose heritage is Catholic and the role of individual Catholics in public life and in the arts. The center collaborates with the J. Edgar and Louise S. Monroe Library to expand the university's archival collection related to activities of Catholics in the South and to make these materials more widely accessible. The center is funded, in part, by a grant from the National Endowment for the Humanities.

### **ECONOMICS INSTITUTE**

The Economics Institute is a nonprofit organization based at Loyola University's Twomey Center for Peace through Justice in New Orleans. It was created in 1995 by a community-wide group of farmers, business and governmental leaders, and consumers, and works to create opportunities in the food and agriculture sector for socially responsible economic development for individuals, families, and small businesses in New Orleans and the surrounding region. The activities of the institute have included creating and running a successful Crescent City Farmers Market, on Saturdays downtown, on Tuesdays uptown, and on Thursdays in mid city, setting up a small cooperative fresh food production business in the St. Thomas public housing community of New Orleans, helping groups in other communities set up similar farmers markets, and providing training in small business accounting, customer relations, packaging, and marketing to vendors in the market.

### **GILLIS LONG POVERTY LAW CENTER**

The Gillis W. Long Poverty Law Center was established in 1985 at Loyola School of Law by act of the United States Congress in memory of the late Congressman from Louisiana whose Career exemplified service to the needs of the disadvantaged. The Center provides training and financial summer internships in law offices that provide legal services to the poor; opportunities for law students to do pro bono work while in law school; loan forgiveness assistance to graduates providing legal assistance to the poor; provide scholarships and funding for the *Loyola Journal of Public Interest Law*; sponsor lectures and other public interest events; and, provide support to organizations who are involved in the delivery of legal services to the poor. The Gillis Long Poverty Law Center is a vital part of the overall commitment of Loyola University to excellence in scholarship and the pursuit of social justice.

### **INSTITUTE FOR THE STUDY OF CATHOLIC CULTURE AND TRADITIONS**

The mission of the Loyola Institute for the Study of Catholic Culture and Tradition is to foster and promote the distinctive Catholic identity of Loyola University New Orleans across the curriculum and throughout the university community. With a sense of special responsibility for the intellectual and moral education of the young, the institute seeks to foster the formation of students who are familiar not only with the content of the liberal arts tradition, but also with the extent to which that tradition both illuminates and is illuminated by the Catholic faith. While the institute affirms the varieties of ways in which this may be accomplished in all aspects of the university's life, it commits itself to the specific task of developing an interdisciplinary approach, which seeks to foster the growth and understanding proper to a mature and reflective Christian mind. Specifically, the institute will administer resources to promote the interdisciplinary study of Catholic intellectual, cultural, and moral traditions. To this end, the institute will draw upon the

talents and intellectual commitment of the university faculty through sustained dialogue and by supporting those faculty initiatives which further the goals of the institute. The institute will sponsor the development of curricular offerings, extracurricular faculty-student seminars, lectures, research projects, and other initiatives including the development of appropriate library collections. When possible, these courses and other programs sponsored by the institute will be structured so as to be of interest and benefit to a larger audience including, among others, students from Notre Dame Seminary, members of religious congregations, and religious education teachers.

### **INSTITUTE OF ENVIRONMENTAL COMMUNICATIONS**

The Institute of Environmental Communications (IEC) brings together a diverse group of citizens (environmentalists, scientists, journalists, industrialists, Brown Field community people, politicians, government employees, teachers, and business persons) for 14 - 20 evening sessions to discuss issues of vital environmental importance to the region and nation. The Fellows Program is modeled after the highly regarded Institute of Politics that has been offered by Loyola University since 1968. The IEC's first sessions began in fall 1999.

### **INSTITUTE OF POLITICS**

The Institute of Politics, an independent foundation that is housed on the Loyola campus, trains community leaders in practical politics. Its program is geared to the development of new political leadership in the area. The institute educates selected young men and women in the practice and practicalities of politics, through a recognition of the professional character of politics and the need for broader understanding and training in politics. Meeting weekly at night, participants represent a broad cross section of the metro area, geographically and professionally. Approximately 25 participants per course study voting patterns, issues and problems, organizing and conducting political campaigns, the uses of television and advertising, and political polling. Speakers represent local, state, and national levels of politics.

### **INTERNATIONAL BUSINESS CENTER**

The primary purpose of the International Business Center is to support and strengthen the international business (IB) programs of the College of Business Administration (CBA) at Loyola University New Orleans. Since its inception in 1992, the IB Center has carried out eight externally funded projects that have included applied IB research studies, community outreach services, the enhancement of the CBA's IB curricula, and several publications. The ongoing project (2002 - 2004), funded by the U.S. Department of Education, focuses on "Strengthening Louisiana's Internationalization Efforts in a New World of Uncertainty and Risk." The center supports the CBA's international internship, summer study abroad, and international student exchange programs. Also, the IB Center houses a mini-library with a specialized collection of IB journals and studies. The IB Center coordinates and supports the activities of IBAB (the CBA's IB Advisory Board) and LIBO (Loyola's IB Organization), the latter being open to all students at Loyola. IBAB's more than 40 community leaders in the IB field meet twice per year to review the CBA's IB strategy and give advice to the CBA's IB faculty and administration. IBAB members come regularly as guest speakers or panelists to events sponsored jointly by LIBO and the CBA, offer internships and jobs (after graduation) to students from the CBA, and support financially the CBA's IB programs. Finally, the IB Center maintains relations with external organizations, such as the World Trade Center, the Port, MetroVision, the Hispanic Chamber of Commerce in Greater New Orleans, the U.S. Department of Education, the Inter-American Development Bank, and the Institute of International Education.

### **JESUIT CENTER**

In order to carry out the goals set forth in Loyola's *Mission Statement*, and the goals, objectives, and actions for the academic division at Loyola University New Orleans; and to enhance the ideals, identity, and charisma of Jesuit spirituality and intellectual traditions, the Jesuit Center of Loyola University New Orleans was established in 1995. The purpose of the center is to enhance the mission and identity of Loyola University New Orleans; to promote teaching, research, and practical application of Ignatian spirituality; to share the Jesuit traditions; to invite community members—students, faculty, staff, alumni, and families—to deepen their faith commitment; to celebrate our common vision and purpose to service others.

### **LINDY BOGGS NATIONAL CENTER FOR COMMUNITY LITERACY**

Located in the J. Edgar and Louise S. Monroe Library, the Lindy Boggs National Center for Community Literacy is dedicated to promoting adult literacy as a vehicle for personal, economic, and community empowerment. The Boggs Center seeks to nurture collaborative partnerships between Loyola and its surrounding metropolitan community. In addition, the center provides local literacy providers with access to current information and training and pursue a collaborative, community-based research agenda.

### **LOYOLA INSTITUTE FOR MINISTRY (LIM)**

The Loyola Institute for Ministry offers a master's degree in religious education (M.R.E.), a master's degree in pastoral studies (M.P.S.), and a post-master's certificate in pastoral studies both on campus and through distance education. On-campus (LIMOC) M.P.S. focus areas include small Christian community formation, pastoral care and counseling, pastoral life and administration, religion and ecology, African-American ministries, Christian spirituality for pastoral ministry, marketplace ministry, Hispanic ministry, youth ministry, and the opportunity for an individualized program of study. The Loyola Institute for Ministry Extension (LIMEX) focus areas include small Christian community formation, pastoral life and administration, religion and ecology, marketplace ministries, and Christian spirituality for pastoral ministry. The institute also serves the continuing education needs of adults on campus and in extension by offering a certificate in religious education (C.R.E.), a certificate in pastoral studies (C.P.S.), and an advanced continuing education certificate in pastoral studies. The students, faculty, and staff of the Loyola Institute for Ministry form a learning community gathered to enhance the quality of pastoral ministry in the Church. The institute serves as an educational resource for professionals and paraprofessionals engaged in, or preparing for, ministry and religious education, as well as laity who want to address themselves intentionally to their ministry in the world. The institute seeks an integration of Christian theology with skills in pastoral leadership, a facility in social and cultural analysis, and an awareness of one's self and one's abilities and limitations.

### **MATHEMATICS CENTER**

The Loyola Mathematics Center was established in 1981 as an adjunct to the Department of Mathematics and Computer Science with the original purpose of providing assistance to students in basic skills (developmental) mathematics courses. It has since evolved into a multimedia resource center for virtually all Loyola math students. The Math Center is commonly referred to as the "Math Lab", but computer science, chemistry, biology, and physics students frequently use it as well. A professional staff and well qualified students provide one-on-one tutoring for students. Interactive computer software as well as video tapes are available to those who prefer these methods of assistance. Scientific Notebook, Matlab, SPSS, Visual Basic, Java, and other programs are available

on our computers for the use of our students and staff. Textbooks, instructor's manuals, and other reference materials are available for almost all undergraduate math courses taught at Loyola. Instruction and assistance using various types of graphing calculators are also provided.

### **PASTORAL LIFE CENTER**

The Loyola Pastoral Life Center (LPLC) is a continuing education division within the Institute for Ministry (LIM). The mission and programs of the Loyola Pastoral Life Center flow directly from the mission and work of LIM. The mission of the LPLC is to provide continuing education opportunities, ministry studies programs, and spiritual enrichment for women and men involved in various aspects of the church's life and ministries. The LPLC thus furthers the mission of the church community to promote the reign of God and the primary purpose of LIM: to educate persons for leadership in Christian ministries. In pursuing its important mission, the Loyola Pastoral Life Center is particularly dedicated to helping the national church, diocesan pastoral offices, and ministry leaders in local churches improve the quality of grass-roots level Christian life and ministry. The LPLC does so by providing seminars, training programs, resources, and networking opportunities, around emerging ministry issues, for these parties. In doing its work, the LPLC remains particularly attentive to the multicultural and ecumenical dimensions of the church in the United States, to smaller dioceses and Christian home missions, and to local church communities with new and emerging forms of lay pastoral leadership.

### **ROSS FOREIGN LANGUAGE CENTER**

The Ross Foreign Language Center, located in Bobet Hall room 114, was established in 1988 and named for Rochelle Ross, who taught Russian here from 1967 - 82 and served as department chair, 1976 - 82. The center is operated by student workers under the direction of a member of our faculty, and provides a number of services in support of foreign language learning at Loyola. These services include: 1) peer tutoring by members of the student staff; 2) audio tape programs in support of all course textbooks, as well as self-taught audio tape courses in a variety of languages (Arabic, Chinese, Dutch, French, German, Hindi, Italian, Japanese, Korean, Polish, Portuguese, Russian, Spanish, Swahili, Turkish, Vietnamese); 3) computer-assisted language learning programs; 4) interactive video programs; 5) interactive audio programs; 6) videos; 7) foreign language reading materials, including: magazines (*¡Hola!*, *Paris Match*, *Russian Life*), news summaries (*Standpunkt*, *Journal Français d'Amérique*, *La Gazette de Louisiane*), reference aids (bilingual dictionaries, grammar reviews, and study abroad opportunities); 8) current Jobs International—a bulletin of international jobs available.

### **SERVICE LEARNING CENTER**

The Office of Service Learning, located in Bobet Hall room 113, was created in 2001 in an effort to develop and institutionalize service learning across the academic curriculum in order to strengthen student learning and address the needs of community partners. The objectives and activities engage faculty in a way that more easily allows for the integration of teaching, research, and service. Service learning instills a commitment of lifelong learning and lifelong service consistent with the Jesuit philosophy of educating the whole person. Research has shown that students involved in service learning programs have stronger relationships with faculty, a greater sense of social responsibility, enhanced academic prowess, and positive personal development (e.g., spiritual growth and moral development) and interpersonal development (e.g., leadership and communications skills).

### **SHAWN M. DONNELLEY CENTER FOR NONPROFIT COMMUNICATIONS**

Housed in the Department of Communications, the Shawn M. Donnelley Center for Nonprofit Communications was established in 1997 to allow students to work on real projects under the direction of a faculty supervisor for nonprofit clients who have advertising and public relations projects. Not only is this work used by the organizations, but the work by advertising students for nonprofit clients consistently wins Addy Awards from the Advertising Club of New Orleans. The center's facilities consist of 13 PowerMac computers and six PowerMac G4 computers, six flatbed scanners, two black and white laser printers, a color laser printer, two film/slide scanners, and a vast array of graphic design software. Student assistants and a lab manager supervise the center about 60 hours per week to assist students with their work. The diverse clientele includes New Orleans Area United Cerebral Palsy, Greater New Orleans Youth Orchestra, YMCA of Greater New Orleans, American Red Cross, Bishop Perry Middle School, Rayne Memorial United Methodist Church, U.S. Pirg, Habitat for Humanity, a recreational bicycle path around Lake Pontchartrain, and many others. The work has been as simple as a flyer or as complex as a full-scale integrated communications campaign. To learn more about the Donnelley Center and to view a portfolio of works visit the website at [www.loyno.edu/~dcenter](http://www.loyno.edu/~dcenter).

### **TWOMEY CENTER FOR PEACE THROUGH JUSTICE**

The goal of the Twomey Center for Peace Through Justice is to shape social justice consciousness through education and by taking action on critical social issues confronting society. Thus, the center seeks to put into practice the principles enunciated in *Goals of Loyola*: "Loyola is committed to a serious examination of those conscious and unconscious assumptions of contemporary American civilization that tend to perpetuate societal inequities and institutional injustices. These goals are achieved through programs including Blueprint for Social Justice, Bread for the World, the Crescent City Farmers Market, ECONomics Institute, Micro Enterprise, Labor Studies Program, Loyola Student Development, Resolving Conflict Creatively Program (RCCP), the Twomey Training Center, and the Urban Partners Program. The accomplishments of the center are reflected in the successes of these programs in addressing the critical issues of poverty, racism, violence, and education. Several of the programs have become model programs in the community. For example, the Resolving Conflict Creatively Program is making a significant contribution in reducing violence in the schools. The Twomey Center also manages the Twomey Print Shop, which provides low cost printing to the university and does limited publishing.

### **WHELAN CHILDREN'S CENTER**

Whelan Children's Center is a high quality childcare program for the children of the faculty, staff, students, and alumni. The center, located on Loyola's campus, provides a safe and stimulating educational environment with a highly qualified, experienced, nurturing staff. Twelve full-time and two part-time teachers, twenty-five work-study students, and sixty-two children ranging in age from four months to five years make up the center's population. Teachers of three- to five-year-old children are certified in Early Childhood Education; teachers of infants and toddlers have extensive experience in working with young children. All teachers are certified in Infant and Child CPR and Pediatric First Aid. Teachers attend the annual Louisiana Association for the Education of Young Children conference and workshops throughout the year. Children are grouped by ages: infants, toddlers, two-year-olds, three-year-olds, and preschoolers. A developmental program is based on all areas of development: physical, social, intellectual, and emotional. Activities as well as the physical environment are carefully planned to

enhance the growth and development of young children. For example, two-year-olds learn about cultural activities, music, and letter and color recognition. Older children work on the two computers and develop social skills and academic concepts which prepare them to start kindergarten. The center supports the philosophy that children are happiest when actively involved in learning.

### **WOMEN'S RESOURCE CENTER**

The educational mission of the women's studies program and of the university as a whole is supported by the programs and services offered by the Women's Resource Center. The Women's Center, located in Mercy Hall room 103, aims to provide Loyola women and men with a positive college experience by responding to their needs as gendered human beings and by fostering an environment that is free of sexism and other forms of institutional and individual forms of oppression. It strives to create a supportive and inclusive campus environment through programming, services, and advocacy. The Women's Center encourages and promotes the interdisciplinary exchange of knowledge about women amongst faculty by supporting research and course development assistance in those areas. In all its endeavors, the center seeks to include and respond to the needs of staff members. To ensure that the community be involved in activities of the center and so that students can also find feminist role models and mentors outside of the university, the center maintains and encourages contact with alumni and the local community and links to other women's centers, especially at Jesuit institutions. The center's mission is to create a campus environment that addresses and responds to issues of concern relevant to the lives of women on campus, in the metro area, and beyond. In doing so, women's services at Loyola form an integral part of the Jesuit mission in higher education.

The following resources are available at the Women's Resource Center:

- information about women's studies courses;
- academic advising for the women's studies minor;
- information on Women's Center programs and events;
- a library of feminist and women's studies literature;
- Internet access to feminist and women's studies websites;
- information on graduate programs in women's studies;
- resources for women in the New Orleans metro area;
- conference and meeting space.